



Mayo Clinic and Arizona State University Alliance for Health Care 2018 Faculty Summer Residency Program

Request for Proposals

The Mayo Clinic-Arizona State University Faculty Summer Residency is designed to facilitate ongoing collaborations between faculty members and teams at Mayo Clinic and ASU by providing opportunities for collaboration and networking activities.

The intent is to provide support so that ASU faculty members may spend time over the course of the summer working as part of a Mayo Clinic team. This program is designed to assist with faculty members who also need travel support for work done outside of the state of Arizona, in particular at Mayo Clinic sites in [Rochester, Minn.](#), and [Jacksonville, Fla.](#) Faculty members who are proposing to work on projects and teams at Mayo Clinic in Arizona are eligible for a reduced stipend without the additional support underwriting the travel expenses.

Funding Guidelines

- This program is aimed to develop long-term collaborations between research teams at Mayo Clinic and ASU in the areas that will impact clinical outcomes and enhance patient experiences.
- The residency component must be a total of six continuous weeks, completed in the summer months of May through August.
- Applicants are asked to submit a proposal (no longer than 3 pages) outlining a specific project or series of projects, plus the Mayo Clinic investigator or team that will be the focus of their effort. The proposal should be as specific as possible regarding the work that would be undertaken during the period of the summer residency.
- A status report will be due to the Faculty Scholars Committee describing what was accomplished during the residency program no later than September 15, 2018.
- Repeat awards are possible and encouraged to support the goal of ongoing collaborations.

Eligibility Requirements

- Candidates must be faculty members of any rank at Arizona State University.
- Candidates must identify a Mayo Clinic research team or program of interest and the application must receive a letter of support from the Mayo Clinic host and ASU School/Department Chair. If assistance in finding a team is needed, please contact Jacquelyn Gosse at gosse.jacquelyn@mayo.edu.
- The duration of this program is six weeks, unless prior approval to deviate from this timeframe has been obtained.

Proposal Format

Combine the following documents into a single pdf e-mail attachment. Note that failure to adhere to page limits below will disqualify the application.

- **3-pages** identifying the ASU proponent, the Mayo Clinic investigator or team that will serve as the host, and a brief description outlining a specific project or series of projects. The proposal should be as specific as possible regarding the work that would be undertaken during the period of the summer residency. Include the purpose of stay(s), goals of the interaction and budget. Briefly explain the broader context of the interaction in terms of the planned research, education, innovation or administration project goals. Include the approximate travel dates.
- **1-page** endorsement letter from the proposed Mayo Clinic host that includes evidence that support has been received from department/division leadership, devoted mentoring time is available and work space will be secured for the individual. Mayo Clinic research staff will have the responsibility for seeking a temporary research professional appointment for the ASU faculty, if necessary.
- **1-page** letter of support from ASU's School or Department chair.
- **1-page brief** CV or biography for ASU proponent.

Proposal Deadline

Proposals are due by February 16, 2018 5pm MST for the summer of 2018 projects. Awards will be announced in March 2018.

Proposal Submission Email Address

The PI should submit the proposal to MayoASUAlliance@asu.edu. Proposals submitted after the deadline will not be considered.

Funding

This award will provide a small grant intended to cover summer salary, housing, and travel during the summer residency. Lab and supply costs will not be covered. If the project entails a residency at Mayo Clinic Arizona, the award is \$1,000.

Frequently Asked Questions

1. I anticipate needing longer than six weeks for my project, who should I contact for prior approval?

Answer: Any deviations must be approved by ASU and Mayo leadership. Contact MayoASUAlliance@asu.edu.

2. Are there any formatting requirements related to font type and size, spacing, margins, pagination, etc.?

Answer: No formatting requirements apply. However, page limits will be enforced.

3. Should my proposal be submitted by ORSPA?

Answer: The PI or unit staff should submit the proposal. ORSPA will not be involved unless/until an award is received.

4. Where can Research Advancement (RA) staff find instructions for managing Faculty Summer Residency Program proposals in the Enterprise Research Administration (ERA) system?

Answer: The [Working with Mayo Clinic](#) sitelet on the Research Administration website includes ERA instructions in the Faculty Summer Residency section of the [Joint Funding](#) tab.

5. Does any budget information need to be provided at proposal time?

Answer: Yes. Applicants should include a breakdown of travel costs in the 3-page proposal.

6. Are Facilities & Administrative (F&A) costs allowed?

Answer: F&A does not apply to ASU-Mayo Joint Funding programs. For budgeting purposes, use a rate of 0% F&A.

7. I am proposing residency at Mayo Clinic Arizona, will I be given summer salary for the six week program?

Answer: Yes, the selected ASU faculty member will receive six weeks of summer salary, regardless of the Mayo Clinic site proposed.

8. What costs can be covered using the \$1,000 allotment for projects that entail residency at Mayo Clinic Arizona?

Answer: This \$1,000 stipend is meant to cover per diems and mileage/in-state travel costs.